Information for national visa application: Vocational Training

Botschaft der Bundesrepublik Deutschland Dublin

Please provide **one set of copies plus original documents**. Please prepare your application carefully and organise all documents according to this list in the given order. Please DO NOT staple any documents.

☐	VIDEX application form, fully completed including declaration Section 54 (2) 8 Residence Act, duly signed
☐	**Valid passport (original)** • Signed by the holder • with at least two consecutive blank pages • valid for at least 6 months • issued within the last 10 years
☐	**1 copy of the passport,** including all pages with entries
☐	**Irish visa or residence permit (IRP)** + 1 copy
☐	**1** biometric **passport photo,** 35 x 45 mm, not older than six months with a bright background and frontal view of the face. Digitally altered passport pictures will not be accepted.
☐	**Detailed CV** (up to date, in German or English, it should include the city, province or territory of the employer or educational institution)
☐	**Motivation letter** (explaining reasons for pursuing vocational training in Germany)
☐	**Contract with the company in Germany for the vocational training**
☐	**Training plan** (detailed description of content and timeline)
☐	**Proof of sufficient financial means** (if applicable): If the monthly training allowance is below €992, proof of additional financing (e.g., blocked account or formal obligation) must be provided to cover the difference. (for further information see website)
☐	**Proof of accommodation** in Germany with **full address** (e.g., rental contract, hotel reservation) OR **invitation letter** in case of private accommodation with **name**, **full address** and their **passport copy**
☐	Proof of **health insurance cover** – may be submitted later on, after the visa application has been approved

Please note that the German Embassy Dublin reserves the right to ask for additional documents at any time during processing. Submission of the above-mentioned documents does not guarantee that a visa is granted.